Online Enrolment and Payment
(Short Course/
First-come-first-served Programme)
NOTE: To use “Online Services”, you will need a computer with connection to the Internet and a web browser with JavaScript enabled. Internet Explorer 5.01 or above is recommended for the web browser.

1) Search Programme

2) Choose a Programme
3) Click “Apply Now”

4) Read the ‘Application Instruction’ and click “Next”.

Application Instruction 申請指引

1. Applicants are reminded that they should only apply for the same programme/course once through counter or online application.

2. Applicants should not leave the online application idle for more than 10 minutes. Otherwise, applicants have to start the application process all over again.

3. Only S-MILES and Early Bird Discount are supported in Online Applicants (Application). To enjoy other types of discount, please visit one of our enrolment centres.

4. During the online application process, asynchronous application and payment submission may occur. Successful payment may not guarantee successful application submission. In case of unsuccessful submission, our programme staff will contact you shortly.

1. 申請人應注意，不論親身或網上報讀，相同的課程/學科單元只可提交一次申請。
2. 申請人亦可問留意網上申請超過10分鐘。否則，申請人需要重新開始整個申請程序。
3. 網上報名只支援「學習車程獎勵計劃」和「提早報讀優惠」。如需享用其他報讀優惠，請親臨學院的報名中心報名。
4. 在網上報名過程中，由於提交課程申請和付款在系統處理上為兩個不同的程序，成功付款並不保證成功獲取錄。任何不成功的申請，課程組職員將會接觸閣下聯絡。
5) Check the Course information and click “Next”.

6) Enter your HKID or Passport No., Date of Birth and Validation Code, then click ‘Next’.
7a) For New Applicants:

i) Fill in Personal Particulars and click “Next”.

![Personal Particulars form]

- Name Prefix: MR
- Last Name: CHAN
- First Name: TAI MAN
- Name in Chinese: 陳大文
- H.K.I.D/Passport Number: A1234567
- Date of Birth: Day 04, Month 01, Year 1989
- Mobile Phone No.: 61234567
- Email Address: chan@gmail.com
- Permanent HK Resident: Yes

Note: This is a screenshot of a form for filling in personal particulars for new applicants.
ii) Fill in Additional Information and click “Next”.

**Addressees**

Address Line 1
404 NOT FOUND ROAD

Address Line 2

Address Line 3

Area Code

Emergency Contact Person

In case of emergency, we may need to contact your family or friend. Please suggest.

If you wish to include more than one emergency contact, please contact our office after application.

*Contact Person*
CHAN TAI

*Mobile Phone*
91234567

Next
7b) For Existing Applicants:

If the system can retrieve your record:

i) Check the partially displayed personal information (check the box if you need to edit the personal information). Click “Next”.

(Steps ii and iii are for editing personal information)

ii) Fill in the updated information and click “Next”.
iii) If you need to update the correspondence address, fill in the information and click "Next".

![Additional Information Form](image)
If the H.K.I.D. does not match with Date of Birth in the School record, a prompting message will be shown as below. Please re-try or contact our staff.

<table>
<thead>
<tr>
<th>Personal Particulars</th>
<th>個人資料</th>
</tr>
</thead>
<tbody>
<tr>
<td>Please enter your H.K.I.D./Passport number and Date of Birth which is required for student record purposes. If you are our current student or alumnus, we will retrieve your personal data from the system for registration. Applicants to award-bearing programmes are required to present their H.K.I.D./passport for verification in subsequent screening process. 請輸入香港身分證/護照號碼和出生日期以作學生記錄之用。如果閣下是本院學生或舊生，學院會從系統已有的個人資料作註冊用途。學費頒奬及專業課程的申請人須於審核過程出示身分證／護照供本院核對之用。</td>
<td></td>
</tr>
<tr>
<td>*H.K.I.D./Passport</td>
<td>○ H.K.I.D.香港身分證 ○ Passport 護照</td>
</tr>
<tr>
<td>香港身分證/護照</td>
<td></td>
</tr>
<tr>
<td>Holders of H.K.I.D. card must fill in their H.K.I.D. No. 香港身分證持有人必須填寫香港身分證號碼</td>
<td></td>
</tr>
<tr>
<td>*H.K.I.D./Passport Number</td>
<td>Y887-***</td>
</tr>
<tr>
<td>香港身分證/護照號碼</td>
<td></td>
</tr>
<tr>
<td>e.g. Brackets are not required. For example, enter A1234567 for A123456(7) 無須輸入標號。例如 A1234567，請輸入A1234567</td>
<td></td>
</tr>
<tr>
<td>*Date of Birth</td>
<td>Day: 01 Month: 01 Year: 1901</td>
</tr>
<tr>
<td>出生日期</td>
<td></td>
</tr>
<tr>
<td>*Validation Code</td>
<td>驗證碼</td>
</tr>
<tr>
<td>Your H.K.I.D. or Date of Birth did not match our record. Please re-try or contact our staff. 閣下的身分證號碼或出生日期與學院的記錄不符，請再重新輸入或聯繫課程組同事。</td>
<td></td>
</tr>
</tbody>
</table>
8) Choose whether you need special assistance and whether you wish to be an alumnus (These check boxes are optional). Then, click “Next”.

Other Information 其他資料

1. Equal Opportunities for Learning at HKU SPACE

香港大學專業進修學院的平等學習機會

It is the school policy to offer equal opportunities to all applicants with or without disabilities. To enable us to meet the needs of all students, you are invited to indicate on this form whether you require any special assistance. If you do need such assistance, the School may approach you subsequently to obtain further details so as to facilitate our planning and assess how best we can help you. By checking the box below, you agree to give us further information on your special needs and consent to our further processing of your data.

學院的方針是為所有人士提供平等的學習機會。為了配合學生的需要，請在此報名表上註明你是否需要特別的幫助。如有需要，學院將聯繫閣下，以獲取更多相關資料及提供更完善的服务。如選擇同意，閣下同意提供進一步詳情及同意學院處理相關資料。

☐ I need special assistance, please contact me for arrangements. 我需要特別協助，請聯絡我作適當安排。

2. HKU SPACE Alumni 香港大學專業進修學院校友

All new enrolled students in the School will automatically receive a lifelong learner card which serves as the student card. It also confers eligibility to become an alumnus of HKUSPACE.

本學院的註冊學生將自動獲發校友會員證為學生證，持有者可成為香港大學專業進修學院校友。

☐ If you DO NOT WISH to be an alumnus, please check this box. 如閣下不想成為校友，請在方格內畫上勾號。

<< 恢復 Back Next 下一步 >>
9) Read ‘Statement on Collection of Personal Data’ and click “Next”.

**Statement on Collection of Personal Data 收集個人資料聲明**

1. It is necessary for applicants to supply their personal data and to provide all the information requested in the application documents, as otherwise the School may be unable to process and consider their applications.

2. The personal data provided in this form will be used for processing your application for admission, and for registration, academic and administrative communication, alumni management and contacts, research, statistical and marketing (including direct marketing) purposes. The data will be solely handled by HKU SPACE staff but may be transferred to an authorised third party providing services to the School in relation to the above purposes and prescribed purposes as allowed by the law from time to time.

3. When the processing and consideration of all the applications for a particular programme have been completed: (a) the application papers of unsuccessful candidates will be destroyed (if you have indicated to receive our promotional materials, then your contact details and related papers would be retained for such purposes); and (b) the application papers of successful candidates will serve as part of the applicant’s official student records and will be handled by HKU SPACE staff or by staff of an authorised third party providing services to the School in relation to the stated purposes. In all such circumstances, please be assured that any personal information you supply will be kept strictly confidential.

4. Upon enrolment, applicants will be required to submit a recent colour photo for student identification purpose.

5. The School will send urgent messages to students via Short Message Services (SMS) and supplement by other means such as email (if the need arises). It is therefore important that the mobile phone number and email address that the applicant provides are accurate. Any change should be reported to the School immediately. Those who have genuine difficulty in receiving urgent messages via SMS should contact the programme teams for separate arrangements.

6. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have the right to request the School to ascertain whether it holds your personal data, to be given a copy, and to apply for correction of the data, if deemed incorrect. Applications for access to personal data should be made by using a special request form and on payment of a fee. Such applications for access of information should be addressed to the Data Protection Officer, HKU SPACE. For general requests of personal data amendment, please fill out the “Application Form for Personal Data Amendment” and submit it to HKU SPACE.

7. For details on the School’s policy on personal data (privacy), please refer to the School Prospectus or Website (http://hkuspace.hku.hk/policy-statement/privacy-policy).

8. HKU SPACE, being part of the University of Hong Kong, the Personal Information Collection Statement of the University of Hong Kong is applicable and can be accessed from (http://www.aal.hku.hk/admissions/documents/pics.pdf). Being in partnership with other overseas Universities, it also endeavours to comply to their laws and regulations as far as practicable. However, the School is obliged to maintain part of the students’ records in perpetuity for reasons stated in this PIC.

1.申請人必須提供其個人資料及同意申請所需資料，否則本院將不能有效處理其申請。

2.在法律許可及相關下，個人資料將會作入學生申請、註冊、有關學務及行政通話、校友事務及聯絡、研究、統計、市場分析及推廣（包括直接marketing）用途。只有香港大學專業進修學院職員才能處理有關資料，但亦可能會轉移至為學院提供相關服務的委託人處理。

3.完成報名程序及獲批准報名後，申請人如不獲取錄，其個人資料將會被銷毀（如申請人表明希望接收未來學校的推廣訊息，維持資料將會於使用期尾作備）。獲取錄者的個人資料會被當作學生記錄。只有香港大學專業進修學院職員或為學院提供有關服務的委託人才能處理有關資料，而閣下所提供的所有個人資料將絕對保密。

4.如獲取錄，申請人需呈交彩色相片一張以作學生證明之用。

5.在錄取後，學員將向學生發放電話簡訊，或在有關事件時以其他方式，如電子郵件，以作通知。請確認所選有關資料以作聯絡。如有任何更改，請儘快向學院提出更新。如閣下不想接收電話簡訊或有困難，請聯絡我們，以便作出安排。

6.根據個人資料（私隱）條例，申請人有權隨時獲悉本人個人資料。同時亦可查詢、索取及更改其個人資料。申請人如欲查詢其個人資料，請按照指定格式並交回本學院個人資料檔案主任。本學院將會酌情收取行政費用。如閣下欲索取「一般個人資料」，需於「申請更改個人資料表單」並交回本學院。

如欲了解本學院私隱政策的詳情，請參閱本院的隱私手冊或網頁（http://hkuspace.hku.hk/chi/policy-statement/privacy-policy）。

如已申請作為香港大學的一部分，大學的接收個人資料聲明亦適用於本院。詳情請參閱（http://www.aal.hku.hk/admissions/documents/pics.pdf）。”
10) Read ‘Personal Data related to Direct Marketing’ and choose whether to receive promotional materials. Click “Next”.

Use of Personal Data related to Direct Marketing

From time to time, the School will send the latest updates and promotional materials to applicants/students and alumni on the availability of the programmes and courses. This will also include seminars and events, discounts and offers, clinics and other services as well as the alumni events, privileges and offers, networking opportunities and fund-raising initiatives. Occasionally, information from our parent University and fellow HKU subsidiaries may also be sent. Various communication channels will be employed such as direct-mail, email, mobile phone and other forms of social media, by using your personal data (including, but without limitation to, your name, contact details and other information collected in your profile such as the programme(s) you enrolled, your graduation year etc). You always have the right to make subsequent changes on your choice of receiving further marketing materials by sending a written unsubscribe request (by email or by post) to the School at any time.

申请人提供的個人資料(包括姓名、聯絡方法及其他資料如曾報讀的課程、畢業年份等)將用作與學院溝通接觸，學院將透過信件、電子郵件、流動電話和其他社交媒體等為申請人、同學和校友送上學院的最新課程資料及推廣訊息，這些資訊亦將包括學院講座及活動、折扣優惠、診所服務、校友會活動、校友會會員尊享優惠、校友聯誼及籌款活動等。當中亦可能包括香港大學或其附屬機構的不定期資訊。閣下可隨時以書面或電郵方式向學院申明是否願意繼續接收有關資訊。

☐ If you DO NOT WISH to receive our latest updates and promotional materials through the communication channels as stated above, including discounts and offers from time to time, please check this box.

如不欲收到任何透過上述渠道發出的資訊，包括折扣優惠，請在方格內填上勾號。
11) Read ‘General Notes to Applicants’ and click “Next”.

General Notes to Applicants

1. Enrolment can be done in person at any of the School’s Enrolment Centres by completing this application form and submitting it with the appropriate fee and relevant documents. You can also mail to the “HKU School of Professional and Continuing Education, Room 304, 3/F, T. T. Tsui Building, The University of Hong Kong, Pokfulam Road, Hong Kong”, specifying “Programme/Course Application”.

2. Fees paid by crossed cheque or bank draft should be made payable to “HKU SPACE”.

3. For general and short courses, applicants may be required to pay the course fee in cash or by EPS, Visa or MasterCard if the course will start shortly.

4. If admission is on a first-come, first-served basis and if you do not hear from us before the course starts, you may assume that your application has been accepted, and should attend the course as scheduled.

5. If admission is by selection, the official receipt is not a guarantee that your application has been accepted. We will inform you of the result as soon as possible after the closing date for application. Unsuccessful applicants will be given a refund of programme/course fee if already paid.

6. If you are applying to / have enrolled for more than one programme/course with HKU SPACE, please check to ensure that there are no scheduling conflicts before submitting your application form.

7. If you do not know the teaching venue within 3 days of the starting date of the course, please check with the relevant programme team.

8. Course fees paid are not refundable except as statutorily provided or under very exceptional circumstances (e.g. course cancellation due to insufficient enrolment).

9. Please refer to the HKU SPACE Prospectus and the official website for full details of enrolment procedures for HKU SPACE Programmes.

Notes on Class Arrangements under the COVID-19 Outbreak

Given the COVID-19 situation might still be fluid, please note that the School may substitute face-to-face classes with online teaching if necessary. Our respective Programme Teams will contact students concerned with details of such arrangements before the class starts or during the classes as necessary.

As of 2019, educational programs and classes are still subject to changes. Students should check the official website for the latest updates.
12) Read ‘Declaration’ and check the box to accept the contents. Click “Next”.

**Declaration 声明**

1. I declare that all information given in this online application and the attached documents are, to the best of my knowledge, accurate and complete.

2. I authorise the School to obtain, and the relevant authorities to release, any information about my qualifications and/or employment as required for my application.

3. I consent that if registered, I will conform to the Statutes and Regulations of the University and the rules of the School.

1. 本人聲明本申請表及附載文件所載一切資料，依本人所知均屬正確，並無隱匿。
2. 本人現供香港專業進修學院所辦有關機構查閱有屬本人申請課程所列之學歷及專業資格。
3. 本人同意如本人註冊入學，會遵守大學及學院的規例。

☐ I have noted, understood and agree to the contents of the above notes, Statement on Collection of Personal Data and HKU SPACE policy on personal data (privacy).

本人已細閱，明白並同意以上注意事項、收集個人資料聲明及有關香港大學專業進修學院在處理個人資料（私隱）的守則。

[%%/%%/%%]
13) Read ‘Payment information’ and click “Next”.

Payment Information 繳交學費

You have completed the sections related to your online application. To confirm your enrollment, please proceed to online payment now. You may pay by Visa, MasterCard or PPS. To pay by Visa or MasterCard, you need to enter the password for "Verify by VISA" or "MasterCard SecureCode" to authenticate your identity. Otherwise your online payment cannot be processed. Should you encounter any problem, please contact your credit card issuing bank.

You need to read the relevant section “Payment Information” and click “Next” to proceed.

Disclaimer
The School provides a platform for online services for a selected range of products it offers. While every effort is made to ensure timeliness and accuracy of information contained in this website, such information and materials are provided "as is" without express or implied warranty of any kind. In particular, no warranty or assurance regarding non-infringement, security, accuracy, fitness for a purpose or freedom from computer viruses is given in connection with such information and materials.

The School (and its respective employees and subsidiaries) is not liable for any loss or damage in connection with any online payments made by you by reason of (i) any failure, delay, interruption, suspension or restriction of the transmission of any information or message from any payment gateways of the relevant banks and/or third party merchants for processing credit/debit/smart card or other payment facilitation mechanism; (ii) any negligence, mistake, error in or omission from any information or message transmitted from the said payment gateways; (iii) any breakdown, malfunction or failure of those gateways in effecting online payment service or (iv) anything arisen out of or in connection with the said payment gateways, including but not limited to unauthorised access to or alteration of the transmission of data or any unlawful act not permitted by the law.

Printed by the Government of the Hong Kong Special Administrative Region and the Statistical Authority. All rights reserved. The Government of the Hong Kong Special Administrative Region does not take responsibility of the private information transmitted through this system. Up to 90% of the population is now using the Internet. The Internet is a medium which makes it easier for users to obtain information. The Government of the Hong Kong Special Administrative Region does not take responsibility of the private information transmitted through this system. The Government of the Hong Kong Special Administrative Region is not involved in the purchase of items or services through the Internet. The Government of the Hong Kong Special Administrative Region is not involved in the purchase of items or services through the Internet.

IMPORTANT
Fees paid are not refundable except under very exceptional circumstances, subject to the School’s discretion. In exceptional cases where a refund is approved, fees paid by cash, EPS, cheque or PPS (for online payment only) will normally be reimbursed by a cheque, and fees paid by credit card will normally be reimbursed to the payment cardholder’s credit card account.

重要事項
除由學校裁定的特殊情況之外，一切已繳費用概不退還。如獲學校批准退款款項，以現金、易辦事、支票或繳費靈(僅限網上付款)方式繳交之款項，將以支票退款；以信用/繳付之款項，退款將直接退還到支付款項時使用的信用卡戶口。
14) **Review the payment details, select a payment method (Credit Card / PPS) and click “Next”.**

**Payment Information 付款详情**

**Please confirm the below application details**

<table>
<thead>
<tr>
<th>Term</th>
<th>2019/20 June</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Title</td>
<td>Flamenco Dance for Beginners 1</td>
</tr>
<tr>
<td>Course Code</td>
<td>DANC 9005</td>
</tr>
<tr>
<td>Class Section</td>
<td>1062</td>
</tr>
</tbody>
</table>

**Please confirm the below payment details.**

<table>
<thead>
<tr>
<th>Item Description 付款項目</th>
<th>Payment Amount 付款数目</th>
</tr>
</thead>
<tbody>
<tr>
<td>DANC9005</td>
<td>1080.00</td>
</tr>
</tbody>
</table>

**Total 總額**

HKD 1080.00

*Your Payment of HKD 1080 will be collected through our secured third party payment service provider.*

**Please select payment method**

- Credit Card
- PPS

[Buttons: << 返回 BACK | Next 下頁>>]
15) Make a payment

a) For credit card payment, choose your Card Type, input your credit card number, the expiry date and card verification number. Click “Pay Now” to confirm payment.
b) For PPS payment, input your PPS account number and password. Click “Submit” to confirm payment.

You must read the Terms and Conditions, Legal Disclaimer & Copyright Notice and Personal Information Collection Statement before clicking “Submit” for payment. For PPS Services General Terms and Conditions of Use, please browse ppshk.com

**Merchant Name:** HKU SPACE  
**Reference Number:** UAT1SPG000007326  
**Amount (HK$):** 1080.00

8-digit PPS Account Number or PPS Account Name * :  

PPS Internet Password:

☐ I have read and hereby accept the PPS Services General Terms and Conditions of Use.  

PPS customers will receive SMS alert on every successful payment made to the merchant categories of “Credit Services” & “Securities Broker”.

Submit  Cancel

*If you don't have a PPS account yet, you may create your PPS Account at any nearby PPS Registration Terminal. For details, please click here.
16) If payment is successful, you will receive a payment confirmation. Please keep this for future reference.

<table>
<thead>
<tr>
<th>Term</th>
<th>2019/20 June</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Title</td>
<td>Flamenco Dance for Beginners I</td>
</tr>
<tr>
<td>Course Code</td>
<td>DANC 9005</td>
</tr>
<tr>
<td>Class Section</td>
<td>1062</td>
</tr>
<tr>
<td>Applicant Number</td>
<td>60027446</td>
</tr>
<tr>
<td>Payment Confirmation No.</td>
<td>UAT00075682</td>
</tr>
<tr>
<td>Transaction Status</td>
<td>Approved</td>
</tr>
<tr>
<td>Amount</td>
<td>HKD1080.00</td>
</tr>
</tbody>
</table>

Currency used is Hong Kong Dollar.

A confirmation email has been sent to your email account.

Due to system lag between payment and application submission, this payment does not guarantee successful admission. In case of unsuccessful submission, our programme staff will approach you shortly.

由於付款和課程申請系統有時差，成功付款並不保證成功被錄取。任何不成功的申請，學院職員將會與閣下聯絡。
**Payment Confirmation Email**

**Name**

**Applicant Number**
60027445

**Institution**
SPACE

**Term**
2019/20 June

**Programme**

<table>
<thead>
<tr>
<th>Course</th>
<th>Programme</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DANC9005</td>
<td>SC014A</td>
<td>Flamenco Dance for Beginners I</td>
</tr>
</tbody>
</table>

**Class Number**
1062

**Payment Status**
Approved

**Payment Method**
Online Credit Card Payment

**Payment Confirmation No.**

**Payment Date**
03-Jun-2020

**Payment Item Description** | **Payment Currency** | **Payment Amount**
--- | --- | ---
DANC9005 | HKD | 1080
**Total** | HKD | 1080

Please note that this is **NOT** an official receipt. 確認這並非官方收據

During the online application process, asynchronous application and payment submission may occur. 申請及付款的提交可能不是同步進行。Therefore, successful payment may not guarantee successful application submission. In case of unsuccessful submission, our programme staff will contact you shortly. 因此，成功付款不能確保成功申請課程。不成功提交的情況下，我們的課程工作人員將會及時通知。
Upon completion of payment, please proceed to Survey by clicking “Next”. After completing the survey, click “Submit”. This part is optional.

### Survey

<table>
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<th>Survey 閱卷表格</th>
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To help us understand your learning needs, please answer the following questions. Please note that the information you provide may be used to assist the School’s research in continuing education. This part of the form is optional.

1. **Your highest education level achieved**
   
   Please select ONE only 選擇其中一項

   - [ ] Below Secondary 5 (HKCEE) 中五（香港中學文憑）以下
   - [ ] Secondary 6 (HKCEE) or equivalent 中五（香港中學文憑）同等程度
   - [ ] Secondary 6 – 7 (HKAL) or equivalent 中六－中七（香港高級程度文憑）同等程度
   - [ ] Secondary 6 (HKDSE) or equivalent 中六（香港中學文憑）同等程度
   - [ ] Associate degree / sub-degree / certificate / diploma 副學士 / 副學位或學位證書 / 文憑
   - [ ] Bachelor’s degree 學士學位
   - [ ] Postgraduate certificate / Postgraduate diploma 進修證書 / 進修文憑
   - [ ] Master’s degree 碩士學位
   - [ ] Doctorate degree 博士學位

2. **What are the most important factors for your choosing of the present course at HKU SPACE?** 你選擇在香港大學專業進修學院修讀此課程，最重要的因素是什麼？

   Please select the 3 most important factors and rank them from "1" to "3", with "1" as the most important.

   請選擇 3 個最重要因素並以 1 至 3 排行排列，以 1 作最重要

   - [ ] Good reputation of the institution 學校聲譽
   - [ ] Variety of courses to choose 多種課程可供選擇
   - [ ] High academic quality of the courses 課程的學術品質
   - [ ] Qualification awarded are widely recognised 學歷受社會廣泛承認
   - [ ] Good quality of teaching staff 師資質量
   - [ ] Good teaching and learning facilities 教學設施
   - [ ] Convenient locations of learning centres 上課地點方便
   - [ ] Reasonable course fees 學費合理性
   - [ ] Others 其他

   Please specify here 請寫明

3. **Which channel(s) do you usually receive information on continuing education?** 你通常透過以下哪些渠道獲得知持續教育的資訊？

   You can choose MORE THAN ONE. 可作多項選擇

   - [ ] School website & School eDirect Mail (eDM) 學院網站 / 學院電子郵件
   - [ ] School prospectus / programme brochure 學院簡介手冊 / 課程手冊
   - [ ] TV / radio advertising 電視 / 電台廣告
   - [ ] Newspaper / magazine advertising 報章 / 報章廣告
   - [ ] Transport / outdoor advertising 公共交通工具 / 戶外廣告
   - [ ] Internet advertising 網站廣告
   - [ ] Mobile advertising 運動電話廣告
   - [ ] eDirect Mail (eDM) 電子郵件
   - [ ] Keyword search (SEM) 搜尋引擎搜尋
   - [ ] Seminar / Exhibition / School Open Day 講座 / 展覽 / 學校開放日
   - [ ] From the organisation currently working at 從現職機構得知資訊
   - [ ] Office building 獨立大廈資訊 bagi
   - [ ] From friends / relatives 朋友 / 家人
   - [ ] Others 其他

   Please specify here 請寫明
4 Profession 行業：

You can choose MORE THAN ONE. 您可作多項選擇

☐ Accounting / Auditing 會計、核數
☐ Administration / Secretarial / General Management 行政、秘書、一般管理工作
☐ Advertising / Sales and Marketing / Customer Services 廣告、銷售及市場推廣、顧客服務
☐ Architectural / Building & Construction / Project Engineering / City Planning 建築、建築、項目工程、城規計劃
☐ Art / Creative / Design 藝術、創意行業、設計
☐ Banking / Finance / Investment / Insurance 銀行、金融、投資、保障
☐ Business Management 商業管理
☐ Chinese Medicine 中醫
☐ Community / Social Services 社會服務
☐ Computer Science / Information Technology (IT) 電算、資訊科技
☐ Education 教育
☐ Engineering / Machinery 工程、機械
☐ Entertainment / Recreation / Sports 娛樂、休閒、體育管理
☐ Environmental Sciences 環境科學
☐ Food and Beverage 餐飲
☐ Government / Public Utilities 政府部門、公共機構
☐ Hospitality and Tourism 旅遊業、旅遊
☐ Housing / Property Management / Real Estate 物業管理、地產
☐ Human Resource / Training 人事、培訓
☐ Legal 法律
☐ Library Management 圖書管理
☐ Logistics / Transportation 物流、運輸交換
☐ Manufacturing 廠房生產
☐ Media / Communications / Public Relations / Publishing / Translation 媒體、公關、出版、翻譯
☐ Medical / Health Care / Nutrition / Beauty 醫療、保健、營養、美容
☐ Merchandising / Purchasing / Trading 報價、貿易、貿易
☐ Retail / Wholesale 零售、批發
☐ Science and Technology 科學及科技
☐ Telecommunications 電訊
☐ Others 其他

Please specify here 請列明
5 What are your area(s) of interest? 你對以下哪些課程範疇感興趣？
You can choose MORE THAN ONE. 可作多項選擇

☐ Accounting and Finance 會計、財務
☐ Architecture, Housing and Built Environment 建築、房地及建築環境
☐ Art, Design and Performing Arts 美術、設計及表演藝術
☐ Business and Management 工商管理
☐ Chinese Medicine 中醫學
☐ Hospitality and Tourism Management 飲食及旅遊業管理
☐ Information Technology and Library Science 資訊科技及圖書館科學
☐ Languages and Humanities 語言及人文學
☐ Law 法律
☐ Life, Health and General Sciences 生命、健康及普通科學
☐ Marketing and Communications 市場推廣及傳媒
☐ Social Sciences 社會科學
☐ Sport, Exercise and Recreation Management 健康及體育管理
☐ Others 其他  Please specify here 請列明

6 Are you going to pay the fee of the course you have applied for in full by yourself? 學費是否由你全數支付？
Please select ONE only 選擇其中一項

☐ Yes 是
☐ No, I shall pay _____ % of the course fee by myself. 否，我將支付課程費用的百分之______。
Please specify here 請列明

7 Monthly personal income 個人每月收入：
Please select ONE only 選擇其中一項

☐ $0 - $9,999.
☐ $10,000 - $14,999
☐ $15,000 - $19,999
☐ $20,000 - $29,999
☐ $30,000 - $39,999
☐ $40,000 - $49,999
☐ $50,000 or above 或以上

End 問卷完
Thanks 謝謝