Distance Learning Courses in
Management: Finance, Human Resources and Marketing
Leicester offers a unique take on management whilst consistently preparing us for life after education.

Jaanuja
Welcome to the University of Leicester School of Management

We believe that our world-changing research produces high quality teaching – and will inspire you to go further.

At Leicester we consider education and knowledge to be a power for good. We’re all about pushing the boundaries and discovering ways to improve and change the world for the better.

**Management is too important not to debate**

Organisations have an enormous impact on all of us as business owners, managers, employees, as customers and more generally as citizens; and these organisations are all managed to a greater or lesser degree. We therefore need to debate management and organisations; they are too important in our everyday lives to be left unexamined. The School of Management aims to facilitate the development of reflective practitioners who are able to improve upon their own management practices as they develop both their careers and the organisations in which they work.

Our courses look at management in a different light and look for students who are willing to have their basic managerial assumptions challenged. Our goal is to equip you with a range of relevant theories, techniques and concepts, however, whereas most business schools stop there, we go further: we guide you as you unpick these concepts, challenge them and question their relevance to contemporary society for we believe that management is too important not to debate.
Why Study at the School of Management

- We have over 100 full time academic staff.
- The School of Management attracts students and academics from all over the world, ensuring a truly global feel and allowing you to become part of an inclusive, diverse and professional international network.
- The research talents within the School of Management are far-reaching and this research feeds directly into our teaching, allowing you to learn from those currently involved in cutting-edge research in your area of interest.
- The University is ranked in the top 1% in the THE World University rankings 2015.
- Our range of elective modules provides you with the flexibility to tailor your study around your interests whilst gaining the skills and knowledge to move into a variety of careers or into further postgraduate research.
- The School of Management is a member of the Association of Business Schools.

Distance Learning at Leicester

What is distance learning?
Distance learning allows studying in your own time and space so that you can combine achieving a qualification with work or family commitments. Studying by distance learning has the benefit of allowing you to develop your career without having to leave employment. It also means that you can apply new knowledge and insights into your working life while you are still studying. Teaching for our distance learning courses is facilitated through our virtual learning environment Blackboard, which can be accessed online from anywhere in the world.

Why study via distance learning with the University of Leicester?
The University of Leicester has over 25 years’ experience in providing high quality distance learning courses. Over 25,000 students have graduated from our distance learning courses.

As a major provider of distance learning courses, we can combine high quality teaching with a vast choice of subjects and consistent value for money.

Our courses have been specifically designed to be studied at a distance, giving you the flexibility to study from any location within a structured and supportive framework.

Distance learning courses
The School of Management offers distance learning courses at both undergraduate and postgraduate level. Find a course to suit you...

Undergraduate:
- Certificate, Diploma and BSc in Human Resource Management

Postgraduate:
- MSc Finance
- MSc Human Resource Management and Training
- MSc Marketing

- Continuing Professional Development (Short Courses):
  - Defending Your Organisation Against Fraud and Corruption
  - Leadership

You can also study our Leicester MBA via distance learning accredited by AMBA. A brochure and further information on the MBA can be found at www.le.ac.uk/management or by contacting our Distance learning Team:

- t: +44 (0)116 252 5377
- e: dladvisers@le.ac.uk
Certificate, Diploma and BSc in Human Resource Management

The Certificate in Human Resource Management introduces you to some of the key functions and theories within HRM and training within organisations. Learning at work as well as the current debates within education, training and skills is also covered.

Examining organisational behaviour, HRM, employee relations and employment development are key areas covered at Diploma level, allowing you to debate the importance of the HR function and whether HR needs to be linked directly to organisational structure to work effectively.

Studying the BSc gives you the opportunity to not only build on the theories and topics covered within the Certificate and Diploma, but also to focus in-depth on some of the key issues within HRM today. By selecting which modules you wish to study, you can tailor the course to your interests and career objectives.

Aims and Objectives

Certificate
• You will be able to present a coherent assessment of training management policy in your own organisation.
• You will assess the theory and practice of management, considering the importance of leadership and the HRM function.
• The Certificate will enable you to understand the uses and limits of coaching and mentoring in the workplace.

Diploma
• You will be able to demonstrate how an understanding of the issues involved in HRM can assist the HR manager in managing staff effectively.
• You will compare and contrast formal and informal learning and be able to discuss the merits of each.
• You will discuss how effective employee development can impact upon an organisation’s performance.

BSc
• You will understand the key principles of high-performance working and critically review the links between performance and HRM practices.
• You will evaluate the tensions between the interests of employers and employees in the management of performance.
• You will be able to identify recent trends and issues concerning flexible learning in the workplace.
### Start dates
February and November each year

### Duration
Level 1 and 2 are 19 months.
Level 3 is 16 months. The full BSc (Levels 1-3) is 59 months. We recommend 8-15 hours of study per week.

### Course Structure
You will start with the Academic Writing Skills portfolio designed to introduce students to our study requirements and then six core modules in both the Certificate and Diploma level. The BSc element is comprised of three elective modules, Research Methods and your Dissertation.

### Assessment
Modules on each level are assessed by a written assignment of 3,000 – 4,000 words. The Case Study on the Diploma level requires a shorter research report of 2,000 – 3,000 words. The final piece of work on the BSc level is the dissertation which is 9,000 words.

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<th>Course</th>
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<td>• Human Resource Management and Training Policy</td>
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See page 7 for the Core Module Summary.
Core Module Summary

Certificate Level
You will begin with Management and Labour which tackles questions such as ‘how do we know what different occupations are worth?’ and ‘what is meant by the labour market?’ by being introduced to the theoretical ideas that can be applied to different circumstances and sectors. You will also be introduced to some key concepts, debates and controversies concerning the provision of training by states and organisations enabling you to analyse developments at the level of both the nation state and the organisation in Education, Training and Skills at Work. The Learning in Theory and Practice module will provide you with a rigorous analysis of adult and workplace learning. You will be provided with, in Human Resource Development and the Learning Process, a critical introduction to training and development from a management perspective, linking training and the organisation, and consider how training is perceived by various stakeholders. The Globalisation and Skills module explores the causes and impact of economic globalisation and encourages you to evaluate alternative national strategies for competitiveness and growth. Finally, Human Resource Management and Training Policy identifies the factors influencing the level and type of training undertaken in organisations whilst focusing on the link between training and employee motivation.

Diploma Level
Workplace Learning and Human Resource Management considers the nature of workplace learning with particular reference to informal modes of learning at work. It also covers the impact of workplace learning on the employment relationship. This leads into Organisational Behaviour and Employee Development which critically considers formal and information systems of predicting individual behaviour and how organisational and employee development can establish a shared sense of purpose and commitment in order to manage change. In Management in Organisations you develop an understanding of what is meant by an organisation and the context within which learning is provided, and be introduced to theory and practice of management within organisations. The Personnel and Human Resource Management module provides a reflection of the similarities and differences between personnel and HRM including the examination of the legal framework underpinning the terms and conditions of employment. You will identify important global processes and examine how these affect HRM and the national environments in which HRM is situated in the module Culture and the International Context. The emphasis of the Case Study is to examine a HR concept, model or principle (team working, mentoring etc.) that you have come across in previous modules.
BSc Elective Module Summary

In the BSc level you choose three elective modules from the selection below (subject to availability)

- **E-Learning**
  Critically examines the rise and development of e-learning in human resource management and places it in the context of other training methods and the concept of blended learning.

- **Equality and Diversity**
  Seeks to explain inequality in the labour market in terms of competing socio-economic approaches and explores the implications of various approaches to promoting equality and diversity in organisations.

- **High-Performance Work Practices**
  This module critically explores the links between human resource management practice and worker performance and discusses the extent to which high-performance work practices can secure ‘mutual gains’ for both employer and employee.

- **Industrial Relations in a Changing Economy**
  Examine the consequences of changing organisational structure and ownership for individual workers and for the conduct of industrial relations.

- **Labour Market Themes, Issues and Controversies**
  This module examines long-term changes to the labour market focusing on issues such as recruitment, retention, skills, qualifications and labour supply.
MSc in Finance

Finance is central to organisational decision-making. Dealing with issues around investment, valuations and shareholders requires a clear understanding of the role played by financial markets and intermediaries, the importance of risk analysis and how to construct efficient portfolios. The MSc in Finance will develop your understanding of the concepts of finance and the role of financial management in a variety of organisations and sectors.

Aims and Objectives

- The strategic focus of the course will enhance your ability to analyse any situation and make sound strategic decisions.
- You will be provided with a stimulating and intellectually challenging course, providing you with a rigorous education in the concepts and techniques of financial management.
- The skills and knowledge gained during the course will enable you to enhance your career in finance or move into further study and academic work in the area.

Core Module Summary

Your introduction to the course begins with Foundations of Knowledge and Professional Skills, analysing the production of ‘knowledge’ within management and finance. You will be encouraged to begin developing the necessary personal skills for both academic and business environments.


The final module in stage one, Financial Modelling, explores the use of quantitative techniques to analyse financial information and to assist decision-making.

In Financial Risk Management you will gain an overview of risk management by focusing on strategy, interest rate risk and security design. Your final core module, Corporate Finance, introduces the firm; equity; issuing shares; growth and failure and disinvestment.

Start dates

February, May, August, November each year

Duration

30 months with a recommended 15 hours of study per week

Course Structure

You will study seven core modules and two elective modules, followed by the Research Methods unit and a dissertation.

Assessment

Assessment for the modules is either by written assignment or two-hour examinations. Written assignments are usually between 3,000 – 4,000 words. Your final piece of work, the dissertation, is 15,000 words.

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<td>• Foundations of Financial Analysis and Investment</td>
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<td>• Financial Statements: Theory, Practice, Critique</td>
<td>• Strategic Financial Management</td>
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SCHOOL OF MANAGEMENT
MSc in Human Resource Management and Training

Human resource management and training professionals are responsible for activities such as recruitment, selection, managing labour relations, training and career development. In order to fulfil their role effectively and responsibly they need an in-depth understanding of their organisation’s culture and the broader environment factors that can impact on their decision making. The MSc Human Resource Management and Training will provide you with a comprehensive grounding in these topics and has been designed to meet the needs of newly qualified graduates as well as experienced professionals looking to enhance their career prospects.

Aims and Objectives

- The course will critically engage you with theories and practices around training, learning in the workplace and the role of the HR practitioner.
- You will reflect on the historical and contemporary development of human resource management practices and theory and its strategic role in the organisation.
- You will develop a critical understanding of the issues and problems associated with implementing practices aimed at enhancing employee performance and organisational competitiveness.

Core Module Summary

Your course starts with the Academic Writing Skills module, designed to prepare you for study at Masters level. The core modules introduce you to the key theoretical debates in the field. In Employee Development and Workplace Learning you will examine and analyse the implications of different approaches to learning for employee development and HRD practice by focusing on specific examples.

You will also look at their impact at both individual and organisational levels. In the Managing Human Resources module you will gain an in-depth understanding of the organisational context within which human resources and training operate by focusing on organisational theory and the contribution human resource management makes to an organisation.

Start dates
February, June, October each year

Duration
24 months with a recommended 15 hours of study per week.

Course Structure
You will study three core modules and one elective module, followed by the Research Methods module and then a dissertation.

Assessment
Each module is assessed by written assignment of 4,000 – 5,000 words. Your final piece of work, the dissertation, is 16,000 – 20,000 words.

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MSc in Marketing

Businesses today face unprecedented change. Increased complexity and competition on both domestic and global markets, together with higher expectations and tougher demands from customers and consumers, require the adoption of more sophisticated marketing. The MSc in Marketing will enable you to develop an interdisciplinary, theoretically informed and practical understanding of marketing to enable you to become an effective and successful leader in a complex and dynamic global marketplace.

Aims and Objectives

- The MSc in Marketing will challenge and develop your ability to critically evaluate and apply new marketing concepts and practices.
- You will consider marketing across a range of business contexts including consumer, industrial, financial, service, profit and not-for-profit sectors.

Core Module Summary

Your introduction to the course begins with Foundations of Knowledge and Professional Skills; analysing the production of ‘knowledge’ within management and marketing before looking at marketing in all types of organisations and gaining an appreciation of marketing in a strategic sense in Principles and Practices of Marketing.

Start dates

February, May, August, November each year

Duration

30 months with a recommended 15 hours of study per week

Course Structure

You will study seven core modules and two elective modules, followed by the Research Methods unit and a dissertation.

Assessment

Assessment for the modules is either by written assignment or two-hour examinations. Written assignments are usually between 3,000 – 4,000 words. Your final piece of work, the dissertation, is 15,000 words.

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| CREDITS | 60 | 60 | 60 |

The next module, Marketing Theory explores how marketing has grown into the discipline that we recognise today as well as its impact on business and society.

You will move onto Consumer Behaviour which focuses on purchasing and the consumption behaviour of customers and how effective marketing strategies rest on an understanding of customer behaviour and choice.

The impact of market research on corporate strategy, consumers and society alongside the politics and power of research is the focus of the Marketing Research module.

You will review the importance of strong brands; communications; and the connection between advertising and cultural capital in the Branding and Communications module before developing a critical understanding of the role and process of product development and innovation within marketing in your final core module, Product Policy and Innovation.
Elective Modules and the Dissertation

The School of Management offer a range of elective modules on our Masters courses to help you tailor your studies to your own requirements. The elective modules are each designed to develop and challenge the knowledge that you have been exposed to through the core components of our courses.

**Example elective modules include:**

**MSc Finance and MSc Marketing**
- Alternative Economies
- Branding and Communication
- Business to Business Marketing and Supply Chain Management
- Employee Relations
- International Finance and Globalisation
- International Marketing
- Knowledge Management
- Leadership
- Managing Information: Technology and Systems
- Marketing of Services
- Public Finance
- Strategic Human Resource Management
- Total Quality Management

**MSc Human Resource Management**
- Implementing Improvements in Organisational Performance
- The Global Context of HRD and HRM
- The Changing Nature of Skills, Production, Performance and Competitiveness

Please note that the list above is indicative only and not all elective modules may be available on all programmes as the availability of modules may change from year to year.

**Dissertation**

The final stage of your Masters course requires the completion of a dissertation. This is the most substantive piece of work that you will undertake during your studies. The dissertation is an independent research project which will provide you with an opportunity to examine, in depth, a topic of particular relevance to your interests. The dissertation normally involves diagnosing a problem, devising and evaluating solutions and producing realistic, acceptable recommendations for action.

Preparation for the dissertation comes in the form of the Research Methods unit of study. This will introduce you to the dissertation process including topic selection, problem identification, preparing literature reviews, formulating research questions, developing research designs, presenting data and writing up the final document for submission.

This process means you develop a much deeper appreciation of a particular subject area. Really getting to know the issues, complexities and debates in a subject in this way is not just beneficial academically but should also provide a sound basis for your future career – it will enable you to underpin the decisions you make with solid intellectual reasoning and informed reflection.
Learning and Assessment

Copies of materials for each module will be delivered to you wherever you are in the world. Further materials and tutor support will also be available on our Virtual Learning Environment, Blackboard, accessible from any location at any time. This will give you access to:

- Materials to support each module
- Discussion forums and chat rooms where you can network with fellow students all over the world
- Study skills support to help you with writing essays, referencing materials and constructing arguments
- The latest news and information on your course and activities in the School of Management.

You will also have access to the Leicester Digital Library’s comprehensive online catalogue: tens of thousands of journals, e-books and the Leicester Research Archive of research papers and theses from members of the University.

You can use the Digital Library from anywhere you have an Internet connection. We can also arrange postal loans for books as well as photocopies of book chapters and journal articles, and when you need more detailed help you can arrange a Skype call with one of our librarians.

In order to fully participate in the course, you will need to make sure that you have regular and reliable access to the internet.

Assessment

Each module is assessed by assignment, examination or case study reports and projects. Where a module is assessed by examination these will be normally held at one of our regular examination centres around the world. Students based in the UK will sit these examinations at the University of Leicester main campus on a Saturday.

All assessments must be submitted by the required deadline in order for you to maintain progression through the course.

Support

Studying away from campus doesn’t mean that support is far away. Our experience in this kind of delivery means that you can expect a strong network of support from a team of dedicated tutors and administrative staff.

Academic Mentors

You will receive support from a group of dedicated Academic Mentors and Personal Tutors who will support you from your first day through to your graduation. They will help you reflect on your performance and support your progression through each stage of your course.

Dissertation Tutors

All students undertaking a dissertation will be assigned a Dissertation Supervisor. You will have the opportunity to book appointments either face-to-face, online or via the telephone to discuss the conception, undertaking and writing up of your research project.

Peer Assisted Student Support (PASS)

This is a service provided for students by students. It’s a support system whereby students who have demonstrated a high level of competency in a module may opt to be available to support fellow students currently studying that module.

Regional Visits

We provide regular regional tours visiting countries around the world delivering lectures, workshops and support sessions to our international students. It’s a great opportunity for you to meet academic staff and network with local students.

Summer School

You will be invited to attend our annual residential summer school held on campus at the University of Leicester. This week-long programme of lectures, activities and workshops, takes place every July/August and is open to students on any of our distance learning Masters courses, at any point in their studies. A nominal fee of around £500 is charged for this event. It is not included in your fees.
Transform your career with a distance learning qualification

The School of Management recognises that career development is a major factor in the decision to embark on a distance learning programme.

There is no doubt that studying for a distance learning qualification can help your career prospects – you will gain the deeper knowledge and high end skills that will set you apart. Studying with us gives a clear signal to employers and demonstrates that you have the spark, ambition and commitment to take your career to the next level. An employer will also benefit directly from your newly acquired understanding and capabilities.

Your Career Development Journey

The Career Development Journey is your personal guide for making the most of your time at Leicester and getting to where you want to go afterwards. Whether you have years of work experience, are just starting out or want to change career paths our award winning, step-by-step programme will help you to ensure that you can reach your end goal.

Gain experience with the Leicester Award

In a competitive jobs market, having that little bit extra can make all the difference. At Leicester you can build on your talents and add to your CV with a number of employability programmes and awards offered by the Career Development Service including the online version of our Leicester Award.

The Online Networking and Employability experience allows you to develop your personal brand and explore the potential of social media in improving your career prospects. The programme is run online and training and activities can be completed at your own pace and at a time to suit you.

Get ready for a career change or promotion

If you are looking for a change of direction in your working life, the Career Development Service offers a wide selection of one-to-one careers consultations, workshops and webinars covering interview and assessment centre skills, psychometric testing and CVs, covering letters and application forms. Through the Career Development Service events you can also meet a range of employers and find out directly the careers paths that are open to you.

If you are considering starting your own business we can also offer you remote business coaching appointments and access to a specially designed interactive online module, Launchpad Leicester Online, which is full of tools and resources to help you to develop your business idea and the skills and understanding you’ll need to make it a success.

Business and Enterprise Coaching and Support

The Career Development Service offer 1-2-1 business coaching sessions providing guidance, feedback and support covering everything from generating a business plan to getting your idea off the ground. Sessions can be held over the telephone or via Skype.

Returning to studying?

If you are returning to education, we know getting to grips with styles of learning can be a challenge. However, it is important if you are going to get the most out of your degree. The Career Development Service’s Learning and Development team provides you with services and resources to help you extend and develop your academic skills through online tools and individually tailored advice.

Support after graduation

Did you know you can still use our careers services even after you graduate? You can continue to gain access to events, support appointments and search job vacancies.

For information on all of our services contact us on:

T: 0116 252 2004 · E: careershelp@le.ac.uk
www.le.ac.uk/careers
Entry Requirements

**Human Resource Management (Certificate, Diploma and BSc)**
You have the option of applying for the Certificate, Diploma or full BSc depending on the level of qualification you aim to achieve.

We may be able to recognise your previous study and relevant work experience in meeting the requirements for advanced entry to level 2 or 3 of the course, through Accredited Prior Learning (APL).

The relevant entry requirements for each level are:

**Certificate (level 1), Diploma (levels 1 and 2) or Full BSc (includes levels 1, 2 and 3)**
- A-Level qualifications or their equivalent.
- AND a minimum of 3 years full time general work experience in paid or voluntary roles.

**Level 2**
- Successful completion of the Certificate level of the course with an overall result of 45%.
- OR if applying for APL, a qualification at the equivalent level covering similar content to the Certificate from a reputable academic institution plus substantial relevant work experience. Qualifications must be no more than 5 years old.

**Level 3**
- Successful completion of Diploma level of the course with an overall result of 45%.
- OR an equivalent University of Leicester qualification such as a foundation degree, with substantial relevant work experience.
- OR if applying for APL, a qualification at the equivalent level covering the similar content to the Diploma from a reputable academic institution plus substantial relevant work experience. Qualifications must be no more than 5 years old.

If you wish to be considered for Accredited Prior Learning (APL) please indicate this when applying by choosing the relevant application option on our website. You should provide certificates, transcripts and a CV as evidence in support of your APL application.

**MSc Finance and MSc Marketing**
- Possession of a UK honours degree with a class of 2:2 or higher in a relevant field or its overseas equivalent OR an approved professional qualification
- OR possession of either the University of Leicester’s Diploma in Management or the University of Leicester’s Professional Diploma in Management

**MSc Human Resource Management and Training**
- Possession of a good UK honours degree with a class of 2:2 or higher in a relevant field or its overseas equivalent OR an approved professional qualification with three years or more suitable professional experience.

**English Language**
If your first language is not English you will need to satisfy the University’s English language requirement. For example:
- IELTS 6.5 OR
- 90 (IBT) OR
- The University of Leicester English Language Test

More information on the University’s English requirements can be found at www.le.ac.uk/englishskills
How to Apply

Find your course at: www.le.ac.uk/study/ways/distance

Please complete our online application form. You will need to submit the following:

• Your completed application form
• Contact details for two referees for postgraduate courses and one referee for undergraduate courses
• Copies of your original degree/qualification certificates and transcripts
• Proof of English language competence if applicable
• A copy of your CV

What happens when we receive your application?

Once we receive your application and all supporting documents we aim to make a decision about your application within five working days.

If your application is successful, confirmation will be sent to you by email with details of the next steps. If your application is unsuccessful we will notify you by email.

Contact us

Distance Learning Team:
E: dladvisers@le.ac.uk
T: +44 (0)116 252 5377

If you live in any of the territories listed on page 19, our representatives can support you with your application.

Further opportunities for studying at the School of Management

Alongside our distance learning portfolio, the School offers a number of other courses at undergraduate and postgraduate level that are studied full-time on campus. We also have dynamic research opportunities: the distance learning Doctorate in Social Science and our PhD, delivered by full-time, part-time and distance learning study.

Visit www.le.ac.uk/management for more information.

I chose to study the programme as the content matched what I wanted to get out of a masters’ degree. The modules covered a wide variety of topics and were relevant to my job and the organisation that I work for. Therefore, the knowledge and skills gained will be directly applicable to my workplace. This in turn, can only aid my career as I will have theoretical and practical experience of top-level marketing issues.

Tim, graduate of the MSc Marketing course
Continuing Professional Development

The University of Leicester School of Management runs two Continuing Professional Development short courses, one on defence against fraud and corruption and one on innovative leadership. These have been designed and are delivered in partnership with leading practitioners in the field.

Whether you are an employee looking to get ahead or an employer keen to develop the capabilities of your workforce, studying a CPD course with the School of Management will bring the resources of a leading University to your organisation.

Defending your Organisation Against Fraud and Corruption

This practical course provides all leaders (plus accountants, auditors and other risk professionals) with an in-depth knowledge of the real dangers and costs of fraud and corruption, and the tools to recognise the red flags, neutralise the threats and win back lost value.

- CIMA accredited
- 12-week expert tutor supported course
- Highly interactive and multi-media online course delivery with access to an extensive library of relevant materials (scenarios, cases, dramas and reading)
- International cohort with small groups
- Certificate of completion and 15 masters level credits for accredited prior learning

Start dates: February, May, August and November.

Find out more and apply at www.le.ac.uk/fraudcpd

Leadership

At the heart of leadership is the ability to influence others and create positive change. This in-depth practical course is designed for performance driven aspirational managers who wish to build their knowledge, skills and leadership potential through a research informed approach.

- 12 week expert tutor supported course
- International cohort with small groups
- Highly interactive and multi-media online course delivery with access to an extensive library of relevant materials (scenarios, cases, dramas and relevant reading)
- Certificate of completion and 15 masters level credits for accredited prior learning

Start dates: February, May, August and November.

Find out more and apply at www.le.ac.uk/leadershipcpd
As a graduate of the University of Leicester – School of Management you belong to a distinguished network of alumni which grows each year. Upon graduation you are automatically entered into the School’s Alumni Network, a community of over 25,000 professionals worldwide.

Membership of the Alumni Network provides you with information on the School’s research activities and programmes of study, resources and services to assist you with your continuing professional development.

Many of our alumni stay involved with the School’s activity as mentors, tutors, contributors to modules and advisers to prospective students. Others offer work experience, internships and management projects at their companies or organisations.

The programme at Leicester allowed me to learn so much from so many, I now have a group of friends I will keep forever and am a member of a strong University alumni.

Thomas, graduate of the School of Management
## Distance Learning Academic Partners and Agents

We have provided a list below of our international representatives who are approved to recruit to our distance learning courses. For up-to-date information on which courses each partner recruits to please visit [www.le.ac.uk/management](http://www.le.ac.uk/management).

<table>
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<tr>
<th>Location</th>
<th>Name</th>
<th>Contact Information</th>
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<tbody>
<tr>
<td><strong>Europe</strong></td>
<td>Cyprus</td>
<td>Savvides Institute t: +357 22 517191, e: <a href="mailto:enquiries@savvideseducation.com">enquiries@savvideseducation.com</a>, w: <a href="http://www.savvideseducation.com">www.savvideseducation.com</a></td>
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<tr>
<td></td>
<td>Greece</td>
<td>International Consulting S.A t: +30 210 9210291, e: <a href="mailto:iconsult@iconsulting.gr">iconsult@iconsulting.gr</a>, w: <a href="http://www.iconsulting.gr">www.iconsulting.gr</a></td>
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<td></td>
<td>Malta</td>
<td>Foundation for HR Development (FHRD) t: +356 213 13550, e: <a href="mailto:dl@fhrd.org">dl@fhrd.org</a>, w: <a href="http://www.fhrd.org">www.fhrd.org</a></td>
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<tr>
<td><strong>Africa</strong></td>
<td>Ghana</td>
<td>Quality Distance Learning t: +233 302 769204, e: <a href="mailto:qualitydistancelearning@gmail.com">qualitydistancelearning@gmail.com</a>, w: <a href="http://www.qualitydistancelearning.com">www.qualitydistancelearning.com</a></td>
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<td></td>
<td>Kenya</td>
<td>Charles Kendall Education (Kenya) t: +254 20 444 9586, e: <a href="mailto:cmududah@charleskendall.com">cmududah@charleskendall.com</a>, w: <a href="http://www.charleskendallconsulting.com">www.charleskendallconsulting.com</a></td>
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<td>Cameroon, Nigeria</td>
<td>Leadmode t: +234 818 611 0200, e: <a href="mailto:info@leadmode.com">info@leadmode.com</a>, w: <a href="http://www.leadmode.com">www.leadmode.com</a></td>
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<td>Angola, Botswana, Burundi, Central African Republic, Chad, Democratic Republic of Congo, Djibouti, Eritrea, Ethiopia, Gabon, Lesotho, Madagascar, Malawi, Mozambique, Namibia, Republic of Congo, Rwanda, Seychelles, Somalia, South Africa, South Sudan, Swaziland, Tanzania, Uganda, Zambia, Zimbabwe</td>
<td>Education for Africa t: +256 414 222 263, e: <a href="mailto:education4africa@yahoo.co.uk">education4africa@yahoo.co.uk</a>, w: <a href="http://www.efa.uk.com">www.efa.uk.com</a></td>
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<td><strong>Asia</strong></td>
<td>Bahrain, Egypt, Iran, Iraq, Jordan, Kingdom of Saudi Arabia, Kuwait, Lebanon, Libya, North Sudan, Oman, Palestine, Qatar, Syria, United Arab Emirates, Yemen</td>
<td>Stafford t: +971 7203 1204, e: <a href="mailto:info@staffordglobal.org">info@staffordglobal.org</a>, w: <a href="http://www.staffordglobal.org">www.staffordglobal.org</a></td>
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<td></td>
<td>Hong Kong</td>
<td>HKU Space t: +852 3761 1121, e: <a href="mailto:leicester@hkuspace.hku.hk">leicester@hkuspace.hku.hk</a>, w: <a href="http://www.hkuspace.hku.hk/leicestereu">www.hkuspace.hku.hk/leicestereu</a></td>
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<td>Sri Lanka</td>
<td>Business Management School t: +94 11 250 4757, e: <a href="mailto:info@bms.lk">info@bms.lk</a>, w: <a href="http://www.bms.lk">www.bms.lk</a></td>
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For any countries not listed above you will be supported directly by the School of Management. For more information and to make an application contact our Distance Learning Team:

* t: +44 (0)116 252 5377 · e: dladvisers@le.ac.uk · w: [www.le.ac.uk/management](http://www.le.ac.uk/management)
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However, in exceptional circumstances it may be necessary for the University to cancel or change a programme or part of the specification more substantially. For example, due to the unavailability of key teaching staff, changes or developments in knowledge or teaching methods, the way in which assessment is carried out, or where a course or part of it is over-subscribed to the extent that the quality of teaching would be affected to the detriment of students. In these circumstances, we will contact you as soon as possible and in any event will give you [30 days] written notice before the relevant change is due to take place. Where this occurs, we will also and in consultation with you, offer you an alternative course or programme (as appropriate) or the opportunity to cancel your contract with the University and obtain a refund of any advance payments that you have made.