



College of
Humanities and Law

**Postgraduate Diploma in
Facilities Management**

*Programme Code: HB014A
2020/2021*



Postgraduate Diploma in Facilities Management

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Introduction

The construction and property industries remain strong in the new millennium as Hong Kong still has a large number of development projects. Therefore, there is a good career prospect for well-trained facilities managers (FM). However, in the last few years, the job of FM has become more challenging due to technological advances, competition in the property market by reason of the economic downturn and the emphasis on environmental issues.

The FM's main priorities are the financial performance of a property and environmental concerns. A good financial performance and the maintenance of the quality of the environment can only be achieved by strategically prioritizing limited organizational resources with particular reference to a number of decisive areas such as business process re-engineering, built assets management, tenancy management, environmental management, workplace strategy and outsourcing. Therefore, a FM must be able to co-ordinate all aspects of the built environment, facilities and process. Throughout the programme, students will be taught how to look at the entire scope of managing a facility.

Programme Recognition

Hong Kong Institute of Facility Management (HKIFM)

Graduates are eligible to directly apply for the HKIFM's Associate Membership.



Academic Progression

HKU SPACE has agreements with the University of Greenwich, UK whereby holders of HKU SPACE Postgraduate Diploma in Facilities Management are eligible to apply for entry to some of their relevant higher degree programmes. These include:

- ◆ MSc in Project Management International
- ◆ MSc in Real Estate
- ◆ MSc in Facilities Management

Graduates of the HKU SPACE Postgraduate Diploma in Facilities Management programme are given advanced standing from the above three Greenwich programmes.

- ◆ These are exempted courses under the Non-Local Higher and Professional Education (Regulation) Ordinance. It is a matter of discretion for individual employers to recognize any qualification to which these courses may lead.

Final decisions concerning admission are at the discretion of the respective Admission Committee.



Programme Structure & Duration

Students have to take the following 6 modules over 3 trimesters.

Principles of Managing Facilities 	(12 credits)
Built Assets Management	(12 credits)
Intelligent Buildings and Building Services Engineering	(12 credits)
Building Environmental Performance	(12 credits)
Strategic Facilities Management 	(15 credits)
Facilities Management Practice	(12 credits)

 *These modules have been included in the list of reimbursable courses for CEF purposes. Details can be found at <http://www.wfsfaa.gov.hk/cef/>.*

The duration of the programme is around 18 months. The programme is offered on a part-time basis and classes normally take place two evenings per week from 6:45 p.m. to 9:45 p.m. at a learning centre located in either North Point or Kowloon Bay. In addition to normal lectures, compulsory workshops are scheduled at the weekends to ensure minimum disruption to students' work commitments.



Entry Requirements

Applicants shall hold:

- (i) a bachelor's degree in the construction or property discipline awarded by a recognized university, with 2 years of relevant work experience; or
- (ii) a Professional Diploma in Facilities Management awarded within the HKU system through HKU SPACE, with 4 years of relevant work experience; or
- (iii) recognized professional qualifications in the construction or property discipline.

If the degree or equivalent qualification is from an institution where the language of teaching and assessment is not English, applicants shall provide evidence of English proficiency, such as:

- i. an overall band of 6.0 or above with no subtests lower than 5.5 in the IELTS; or
- ii. a score of 550 or above in the paper-based TOEFL, or a score of 213 or above in the computer-based TOEFL, or score of 80 or above in the internet-based TOEFL; or
- iii. HKALE Use of English at Grade E or above; or
- iv. HKDSE Examination English Language at Level 3 or above; or
- v. equivalent qualifications.

Applicants with other qualifications will be considered on individual merit.

Students may be required to sit a qualifying examination. Final decisions concerning admission to the programme are at the discretion of the Admissions Committee.

Assessment

All modules entail coursework and a formal written examination. In order to be eligible to take the examination, each student must meet the attendance requirement of 70% of the classes. The marks allocated for the coursework will represent 50% of the overall grade mark while the remaining 50% will be from the formal examination.

Schedule of Fees

The application fee is HK\$200 (non-refundable) (cheque should be crossed and made payable to "HKU SPACE").

Course Fee can be paid by 2 instalments as follows:

HK\$50,760: (HK\$33,840 [1st instalment] + HK\$16,920 [2nd instalment])

The first instalment is paid upon acceptance to an offer of admission to the programme. The second instalment shall be made in the subsequent January. All fees are non-refundable.

Student can also enroll on any individual modules of the programme and will be awarded a Statement of Achievement upon successful completion of a module. Please contact our office for further information.

Extended Non-means Tested Loan Scheme (ENLS)

Student can apply for the Extended Non-means-tested Loan Scheme (ENLS) from the Hong Kong Government Student Finance Office (SFO). For enquiries please visit websites at <http://www.wfsfaa.gov.hk/sfo/en/postsecondary/enls/overview.htm>.

Application Procedure

Application Code : 1845-HB014A

Completed application form, SF26 which can be download from <http://hkuspace.hku.hk> with keywords "Facilities Management", together with copies of relevant supporting documents and one non-refundable crossed cheque of HK\$200 payable to HKU SPACE as the application fee should be returned to:

Course Director,
Postgraduate Diploma in Facilities Management,
HKU SPACE,
11/F, Fortress Tower,
250 King's Road, North Point,
Hong Kong

Applicants may choose to apply the programme through the School's online application system. Applicants are reminded to upload the required documents listed above if applying through the online application system.

Tel: 2508 8820 Fax: 2508 6403

E-mail: nicola.chan@hkuspace.hku.hk

The closing date for application is July 3, 2020.

Commencement date of Programme is September 7, 2020

The School reserves the right to make changes to any aspects of the programme and programme fee as appropriate.