

Course applied for : Higher Certificate in Medical Laboratory Science
 Program Code : HS027A
 Application Code : 2045-HS027A
 Application fee : **HK\$150** (non-refundable)
 Cheque should be made payable to "HKU SPACE"

Applicant's Name (in block letters): _____
 (Please use the name as appeared on your HKID Card) Surname Other names

The completed application form together with the following:

- (a) photostat copies of the relevant certificates and transcripts;
- (b) a reference letter (**original copy**) from your current employer giving details of job position, current job responsibilities, start date of employment;
- (c) application fee in the form of a crossed cheque made payable to "HKU SPACE"; and
- (d) a copy of your HKID card

should be sent to:

College of Life Sciences and Technology
 HKU SPACE
 13/F, Fortress Tower
 250 King's Road, North Point, HONG KONG
 (Attn.: Ms. Rosie So)

Sufficient postage should be paid to avoid unsuccessful delivery of application.

<i>For Office Use Only</i>	
<p>Ref No.: _____</p> <p>Decision (✓ as appropriate)</p> <p>Conditional Offer (Qualifications / Reference Letter) <input type="checkbox"/></p> <p>Reject (Not qualified / Job not relevant / Others) <input type="checkbox"/></p> <p>Accepted <input type="checkbox"/></p> <p>Exemption Applied _____</p> <p>Exemption Approved _____</p>	<p>Reject on _____</p> <p>Offer Issued on _____</p> <p>Elective Option</p> <p><input type="checkbox"/> Clinical Biochemistry</p> <p><input type="checkbox"/> Haematology and Serology</p> <p><input type="checkbox"/> Histopathology and Cytology</p> <p><input type="checkbox"/> Medical Microbiology</p>



APPLICATION FORM
HIGHER CERTIFICATE IN MEDICAL LABORATORY SCIENCE
PROGRAM CODE: HS027A
APPLICATION CODE: 2045-HS027A

1. PERSONAL PARTICULARS

Title : Dr Mr Mrs Ms Miss

Family Name _____ Given Names _____ Name in Chinese _____

HKID No. _____ Gender _____ Nationality _____

Date of Birth (dd/mm/yyyy) _____ Permanent HK Resident Yes No

HKU SPACE Student No. (if any) _____ E-mail _____

Residential Address _____

Mobile _____ Office Tel. No _____ Home _____

Occupation / Position _____ Fax No. _____

Company Name _____ Starting date of current employment _____

Office Address _____

2. ACADEMIC / PROFESSIONAL QUALIFICATIONS

* Academic / Professional Qualifications	Major Subjects	Awarding Institution	Date of Award

**Photostat copies of relevant certificates and transcripts must be attached.*

3. **ACADEMIC INSTITUTIONS ATTENDED** (e.g. school, college, polytechnic or university)

Institution	Level	Date of Attendance From To	Part-time or full time

4. **PREVIOUS WORKING EXPERIENCE** (in chronological order)

Company/Organization	Position	Date of Employment From To	Part-time or full time

Are you **currently** registered with the HKSAR Medical Laboratory Technologists (MLT) Board? **Yes / No**
 (If yes, please indicate the level of registration in the appropriate box)

Part I Part II Part III

Specialist Subject Preferred (Please indicate your **first** and **second** preference in the appropriate boxes).

Clinical Biochemistry Haematology and Serology Histopathology and Cytology Medical Microbiology

The number of electives offered will be subject to demand and the availability of teaching resources. In Year 2, students must study the same elective specialist subjects as in Year 1.

5. The School will send urgent messages to students via Short Message Services (SMS) and supplement by other means such as email (if the need arises). It is therefore important that the mobile phone number and email address that the applicant provides are accurate. Any change should be reported to the School immediately. Those who have genuine difficulty in receiving urgent messages via SMS should contact the programme teams for separate arrangements.

Use of Personal Data related to Direct Marketing

6. From time to time, the School will send the latest updates and promotional materials to applicants/students and alumni on the availability of the programmes and courses. This will also include seminars and events, discounts and offers, clinics and other services as well as the alumni events, privileges and offers, networking opportunities and fund-raising initiatives. Occasionally information from our parent University and fellow HKU subsidiaries may also be sent. Various communication channels will be employed such as direct-mail, email, mobile phone and other forms of social media, by using your personal data (including, but without limitation to, your name, contact details and other information collected in your profile such as the programme(s) you enrolled, your graduation year etc). You always have the right to make subsequent changes on your choice of receiving further marketing materials by sending a written unsubscribe request (by email or by post) to the School at any time.

If you DO NOT WISH to receive our latest updates and promotional materials through the communication channels as stated above, including discounts and offers from time to time, please check this box.

7. Under the visions of the Personal Data (Privacy) Ordinance, applicants have the right to request the School to ascertain whether it holds your personal data, to be given a copy, and to apply for correction of the data, if deemed incorrect. Applications for access to personal data should be made by using a special request form and on payment of a fee. Such applications for access to information should be addressed to the Data Protection Officer, HKU SPACE. For general requests of personal data amendment, please fill out the "Application Form for Personal Data Amendment" and submit it to HKU SPACE.
8. For details on the School's policy on personal data (privacy), please refer to the School Prospectus or Website (<http://hkuspace.hku.hk/policy-statement/privacy-policy>).
9. HKU SPACE, being part of the University of Hong Kong, the Personal Information Collection Statement of the University also applies and can be accessed from <http://www.aal.hku.hk/admissions/documents/pics.pdf>. Being in partnership with other overseas Universities, it also endeavours to comply to their laws and regulations as far as practicable. However, the School is obliged to maintain part of the students' records in perpetuity for reasons stated in this PIC.

General Notes to Applicants

1. Enrolment can be done in person at any of the School's Enrolment Centres by completing this application form and submitting it with the appropriate fee and relevant documents. You can also mail to the "HKU School of Professional and Continuing Education, Room 304, 3/F, T. T. Tsui Building, The University of Hong Kong, Pokfulam Road, Hong Kong", specifying "Programme/Course Application".
2. Fees paid by crossed cheque or bank draft should be made payable to "HKU SPACE".
3. For general and short courses, applicants may be required to pay the course fee in cash or by EPS, Visa or MasterCard if the course will start shortly.
4. If admission is on a first come, first served basis and if you do not hear from us before the course starts, you may assume that your application has been accepted, and should attend the course as scheduled.
5. If admission is by selection, the official receipt is not a guarantee that your application has been accepted. We will inform you of the result as soon as possible after the closing date for application. Unsuccessful applicants will be given a refund of programme/course fee if already paid.
6. If you are applying to / have enrolled for more than one programme/course with HKU SPACE, please check to ensure that there are no scheduling conflicts before submitting your application form.
7. If you do not know the teaching venue within 3 days of the starting date of the course, please check with the relevant programme team.
8. Course fees paid are not refundable except as statutorily provided or under very exceptional circumstances (e.g. course cancellation due to insufficient enrolment).
9. Please refer to the HKU SPACE Prospectus and the official website for full details of enrolment procedures for HKU SPACE Programmes.

Notes to Non-local Applicants

To study in Hong Kong, all non-local applicants are required to obtain a student visa issued by the Immigration Department of the HKSAR Government, except for those admitted to Hong Kong as dependants, who do not need prior approval before taking up full-time and part-time studies. Non-local applicants issued with a valid employment visa also do not need prior approval to pursue part-time studies. It is the responsibility of individual applicants to make appropriate visa arrangements. Admission to a HKU SPACE academic programme/course does not guarantee the issue of a student visa. Applicants may wish to note that part-time courses are generally not considered by the Immigration Department for visa purposes except for self-financed, part-time locally accredited taught postgraduate programmes awarded within the HKU System through HKU SPACE.

6. DECLARATION

1. I declare that all information given in this application form and the attached documents are, to the best of my knowledge, accurate and complete.
2. I authorise the School to obtain, and the relevant authorities to release, any information about my qualifications and/or employment as required for my application.
3. I consent that if registered, I will conform to the Statutes and Regulations of the University and the rules of the School.
4. I have noted, understood and agree to the contents of the above notes, Statement on Collection of Personal Data and HKU SPACE policy on personal data (privacy).

Signature: _____

Date: _____

Closing Date for Application

14 April 2022