

Master of Science in  
**INTERNATIONAL BANKING AND FINANCE**

1550-FN014A

For Office use only

- Admitted       Rejected  
 Waiting List

**PERSONAL PARTICULARS**

Name in Chinese  Name in English

Title \* Mr. / Mrs. / Ms. / Miss

Date of Birth  \* HKID Card / Passport No.  Nationality

Correspondence Address

Home Telephone  Mobile Phone  Office Telephone

Email Address  Fax Number

Current Occupation  Position

Emergency Contact Person      In case of emergency, we may need to contact your family or friend. Please suggest.

Contact Person  Phone  \* Please delete the inappropriate

**ACADEMIC QUALIFICATION (in reverse chronological order)**

Institution	Name of Award	Duration of Studies (From / To)	Part-time or Full-time

Name  
Full Postal Address

← Please also complete this part

**Note :** This application acknowledgment is not complete without validation by official printing machine entry of the details above at the University or Town Centre office of the School of Professional and Continuing Education, The University of Hong Kong.

Please see overleaf →

## EMPLOYMENT HISTORY (in reverse chronological order)

Name of Employer	Job Title	Date (From / To)

## APPLICATION FOR EXEMPTIONS

(Please put a tick in the relevant option below)

Option 1: I do not claim exemptions from any modules in this Programme.

Option 2: I wish to claim exemptions from the following module(s) in this Programme.

(Only a maximum of 2 modules' exemption will be granted)

(Please fill in the table below with course names and course codes of those equivalent courses as shown in your transcripts and submit along with the courses syllabuses/outlines of those equivalent courses.)

Exemption Claimed	Course names and codes of the equivalent courses in your prior studies
<input type="checkbox"/> Financial Management	
<input type="checkbox"/> Financial Markets, Institutions and Banking	
<input type="checkbox"/> International Economic Law	
<input type="checkbox"/> International Banking and Insurance	
<input type="checkbox"/> Strategic Management in Global Banking	
<input type="checkbox"/> Principles of Financial Regulation	

*\*It is applicants' responsibility to submit all relevant information (course syllabuses/outlines) for claiming exemption and the Admission Committee will only base upon information submitted before the application deadline in assessing exemption applications.*

## APPLICATION CHECKLIST

Please submit the following documents along with your application:

- Completed and signed application form (including personal statement)
- Copies of ID card, academic certificates, transcripts and testimonials  
(Please bring along the originals to any HKUSPACE Learning Centres upon submission of application for certification purposes.)
- Copies of course syllabuses/outlines of equivalent modules in your prior studies for exemption purposes (Please specify the source of information or URL for verification.)  
(Not required for applicants who do not apply for exemption)
- A non-refundable application fee of HK\$200. Payment made by cheque should be crossed and made payable to "HKUSPACE".

## HKU SPACE ALUMNI

All new enrolled students in the School will automatically become ordinary members of the HKU SPACE ALUMNI. If you DO NOT WISH to be a member of the HKU SPACE ALUMNI, please check this box.

## Equal Opportunities for Learning at HKU SPACE

It is the School policy to offer equal opportunities to all applicants with or without disabilities. To enable us to meet the needs of all students, you are invited to indicate on this form whether you require any special assistance. If you do need such assistance, the School may approach you subsequently to obtain further details so as to facilitate our planning and assess how best we can help you. Special assistance required  Yes  No

## General Notes to Applicants

1. Applications can be done in person at any of the School's Enrolment Counters by completing this application form and submitting it with the appropriate fee and relevant documents.
2. Fees paid by crossed cheque or bank draft should be made payable to "HKU SPACE".
3. Admission is by selection, the official receipt is not a guarantee that your application has been accepted. We will inform you of the result as soon as possible after the closing date for application. Unsuccessful applicants will be given a refund of programme/course fee if already paid, but not application fee.
4. Course fees paid are not refundable except as statutorily provided or under very exceptional circumstances.

## Notes to Non-local Applicants

To study in Hong Kong, all non-local applicants are required to obtain a student visa issued by the Immigration Department of the HKSAR Government, except for those admitted to Hong Kong as dependants, who do not need prior approval before taking up full-time and part-time studies. Non-local applicants issued with a valid employment visa also do not need prior approval to pursue part-time studies. It is the responsibility of individual applicants to make appropriate visa arrangements. Admission to a HKU SPACE academic programme/course does not guarantee the issue of a student visa. Applicants may wish to note that part-time courses are generally not considered by the Immigration Department for visa purposes except for self-financed, part-time locally accredited taught postgraduate programmes awarded within the HKU System through HKU SPACE.

## Statement on Collection of Personal Data

1. It is necessary for applicants to supply their personal data and to provide all the information requested in the application documents, as otherwise the School may be unable to process and consider their applications.
2. The personal data provided in this form will be used for processing your application for admission, and for registration, academic and administrative communication, alumni management and contacts, research, statistical and marketing (including direct marketing) purposes. The data will be solely handled by staff of HKU SPACE and ENU Business School but may be transferred to an authorised third party providing services to the School in relation to the above purposes and prescribed purposes as allowed by the law from time to time.
3. When the processing and consideration of all the applications for a particular programme have been completed: (a) the application papers of unsuccessful candidates will be destroyed (if you have indicated to receive our promotional materials in Paragraph 6 then your contact details and related papers would be retained for such purposes); and (b) the application papers of successful candidates will serve as part of the applicant's official student records and will be handled by HKU SPACE staff or by staff of an authorised third party providing services to the School in relation to the stated purposes. In all such circumstances, please be assured that any personal information you supply will be kept strictly confidential.
4. Upon enrolment, applicants will be required to submit a recent colour photo for student identification purpose.
5. The School will send urgent messages to students via Short Message Services (SMS) and supplement by other means such as email (if the need arises). It is therefore important that the mobile phone and email address that the applicant provides are accurate. Any change should be reported to the School immediately. Those who have genuine difficulty in receiving urgent messages via SMS should contact the programme teams for separate arrangements.

### Use of Personal Data related to Direct Marketing

6. From time to time, the School will send the latest updates and promotional materials to applicants/students and alumni on the availability of the programmes and courses, seminars and events, discounts and offers, clinics and other services as well as the alumni events, privileges and offers, networking opportunities and fund-raising initiatives through various communication channels such as direct-mail, email and mobile phone, by using your personal data (including, but without limitation to, your name, contact details and other information collected in your pro-file such as the programme(s) you enrolled, your graduation year etc). You always have the right to make subsequent changes on your choice of receiving further marketing materials by sending a written unsubscribe request (by email or by post) to the School at any time.

**If you DO NOT WISH to receive our latest updates and promotional materials through the communication channels as stated above, including discounts and offers from time to time, please check this box.**

7. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have the right to request the School to ascertain whether it holds your personal data, to be given a copy, and to apply for correction of the data, if deemed incorrect. Applications for access to personal data should be made by using a special request form and on payment of a fee. Such applications for access of information should be addressed to the Data Protection Officer, HKU SPACE. For general requests of personal data amendment, please fill out the "Application Form for Personal Data Amendment" and submit it to HKU SPACE.
8. For details on the School's policy on personal data (privacy), please refer to the School Prospectus or Website.

## Declaration

1. I declare that all information given in this application form and the attached documents are, to the best of my knowledge, accurate and complete.
2. I authorise the School to obtain, and the relevant authorities to release, any information about my qualifications and/or employment as required for my application.
3. I consent that if registered, I will conform to the Statutes and Regulations of the University and the rules of the School.
4. I have noted, understood and agree to the contents of the above notes, Statement on Collection of Personal Data and HKU SPACE policy on personal data (privacy).

Signature

Date