HKUSPACE
香港大學專業進修學院
HKU School of Professional and Continuing Education

Course applied for	:	Diploma in Laboratory Science
Program Code	:	HS029A
Application Code	:	2045-HS029A
Application fee	:	**HK$150** (non-refundable) Cheque should be made payable to "HKU SPACE"

Applicant's Name (in block letters): _____

(Please use the name as appeared on your HKID Card) Surname Other names

The completed application form together with the following:
(a) photostat copies of the relevant certificates and transcripts;
(b) application fee in the form of a crossed cheque made payable to "HKU SPACE";
(d) a copy of your HKID card

should be sent to:

College of Life Sciences and Technology
HKU SPACE
13/F, Fortress Tower
250 King's Road, North Point, HONG KONG
(Attn.: Ms. Kiki Man)

Sufficient postage should be paid to avoid unsuccessful delivery of application.

For Office Use Only	
Ref No.: _____	**Reject on** _____
Decision (√ as appropriate)	**Offer Issued on** _____
Conditional Offer (Qualifications / Reference Letter) ☐	
Reject (Not qualified / Job not relevant / Others) ☐	
Accepted ☐	

Please complete the following address label and submit together with your application form.

Name
Address

HKUSPACE
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APPLICATION FORM
DIPLOMA IN LABORATORY SCIENCE
PROGRAM CODE: HS029A
APPLICATION CODE: 2045-HS029A

1. PERSONAL PARTICULARS

Title : ☐ Dr ☐ Mr ☐ Mrs ☐ Ms ☐ Miss

Family Name _____ **Given Names** _____ **Name in Chinese**

HKID No. _____ **Gender** _____ **Nationality** _____

Date of Birth (dd/mm/yyyy) _____ **Permanent HK Resident** ☐ **Yes** ☐ **No**

HKU SPACE Student No. (if any) _____ **E-mail** _____

Residential Address _____

_____

Mobile _____ **Office Tel. No** _____ **Home** _____

Occupation / Position _____ **Fax No.** _____

Company Name _____ **Starting date of current employment** _____

Office Address _____

_____

2. ACADEMIC / PROFESSIONAL QUALIFICATIONS

* Academic / Professional Qualifications	Major Subjects	Awarding Institution	Date of Award

Photostat copies of relevant certificates and transcripts must be attached.

3. **ACADEMIC INSTITUTIONS ATTENDED (e.g. school, college, polytechnic or university)**

Institution	Level	Date of Attendance From To	Part-time or full time

4. **PREVIOUS WORKING EXPERIENCE (in chronological order)**

Company/Organization	Position	Date of Employment From To	Part-time or full time

5. **REASON(S) FOR TAKING THE COURSE AND YOUR EXPECTATIONS FROM THE COURSE**

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Equal Opportunities for Learning at HKU SPACE

It is the School policy to offer equal opportunities to all applicants with or without disabilities. To enable us to meet the needs of all students, you are invited to indicate on this form whether you require any special assistance. If you do need such assistance, the School may approach you subsequently to obtain further details so as to facilitate our planning and assess how best we can help you.

Special assistance required ☐ **Yes** ☐ **No**

Please be assured that any personal information you supply will be kept strictly confidential.

Statement on Collection of Personal Data

1. Personal data provided in this form will be used for processing your application for admission, and for registration, academic and administrative communication, alumni management and contacts, research, statistical and marketing (including direct marketing) purposes. The data will be solely handled by HKU SPACE staff but may be transferred to an authorised third party providing services to the School in relation to the above purposes and prescribed purposes as allowed by the law from time to time. the law from time to time. In all such circumstances data will be treated in str ict confidence.
2. Applicants are advised to provide all the information requested in the application documents, where applicable, as otherwise the School may be unable to process and consider their applications. Upon enrolment, applicants will be required to submit a recent passport colour photo for student identification purpose.
3. Please refer to the HKU SPACE Prospectus and the official website for full details of enrolment procedures for
4. When the processing and consideration of all theapplications for a particular programme have been completed:
   (a) the application papers of unsuccessful candidates will be destroyed; and
   (b) the application papers of successful candidates will be handled by HKU SPACE staff only or by staff of an authorized third party providing services to the School.
5. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and to request the correction of, their personal data. Applicants wishing to access or make corrections totheir data, should submit written requests to HKU SPACE.
6. All new enrolled students to the School will automatically become a member of the HKU SPACE ALUMNI. You may, however, contact the Alumni Affairs Office if you would like to de-register your membership.
7. To study in Hong Kong, all non-local applicants are required to obtain a student visa issued by the Immigration Department of the HKSAR Government, except for those admitted to Hong Kong as dependants, who do not need prior approval before taking up full-time and part-time studies. Non-local applicants issued with a valid employment visa also do not need prior approval to pursue part-time studies. It is the responsibility of individual applicants to make appropriate visa arrangements. Admission to a HKUSPACE academic programme/course does not guarantee the issue of a student visa. Applicants may wish to note that part-time courses are generally not considered by the Immigration Department for visa purposes except for self-financed, part-time locally accredited taught postgraduate programmes awarded within the HKU System through HKU SPACE.

Class arrangement during COVID-19

The COVID-19 situation may still be fluid and constantly affect class arrangements in the coming months. The health and safety of our students will always be our top priority. To ensure that students' academic progress is not affected, the School may substitute face-to-face classes with online teaching if necessary in the event that face-to-face classes cannot be held. Our respective Programme Teams will contact the students concerned with details of such arrangements as necessary.

Declaration

1. I declare that all information given in this application form and the attached documents are, to the best of my knowledge, accurate and complete.
2. I authorise the School to obtain, and the relevant authorities to release, any information about my qualifications and/or employment as required for my application.
3. I consent that if registered, I will conform to the Statutes and Regulations of the University and the rules of the School.
4. I have noted, understood and agree to the contents of the above notes, Statement on Collection of Personal Data and HKU SPACE policy on personal data (privacy).

Signature_____ Date _____