HKUSPACE
香港大學專業進修學院
HKU School of Professional and Continuing Education

SPACE General English Entrance Examination
Application Form (Autumn 2022)
Programme Code: ZESC8010A

Applicants are required to complete this form before taking the SPACE General English Entrance Examination.

Please '✓' one only	Application Code	Date	Time	Venue
DAY SESSIONS				
	General English Day	24 Sep 2022 (Sat)*	10:30 am	Admiralty Learning Centre, 18 Harcourt Road, Hong Kong
EVENING SESSIONS				
	2050-2535NW	7 Oct 2022 (Fri)	7:00 pm	Room 1001, Island East Campus, North Point
	2050-2538NW	28 Oct 2022 (Fri)	7:00 pm	Room 1001, Island East Campus, North Point

Processing Fee: HK$210 (Non-refundable)

*** Applicants taking the Entrance Exam on 24 September (Sat) should note:**
Please report to the English Language Programme Team Staff and pay the General English Entrance Exam Fee (HK$210) in cheque (payable to "HKU SPACE") at least 15 minutes before the test which starts at 10:30 am on Saturday (24 Sep). The Test Fee (HK$210) will be refunded to those who enrol into a General English course on the same day ie 24 September 2022.

Name: _____ Chinese Name _____

Family Name *First Name* Mr / Ms *(Please circle)*
(Name in full and in capitals as appeared on your HKID Card)

HKID Card No _____(_)

Mobile _____ Office _____ Home _____

E-mail Address: _____

Statement on Collection of Personal Data

1. It is necessary for applicants to supply their personal data and to provide all the information requested in this application form, as otherwise the School may be unable to process and consider their examination/entry test results and their applications.
2. The personal data provided in this form will be used for processing your application for admission, and for registration, academic and administrative communication, alumni management and contacts, research, statistical and, where applicable, marketing purposes. The data will be solely handled by HKU SPACE staff.
3. When the processing and consideration of all the examination results and the applications have been completed: (a) the application papers of unsuccessful candidates will be destroyed; and (b) the application papers of successful candidates will serve as part of the applicants' official student records and will be handled by HKU SPACE staff. Noted that for CEF refund purposes, the retention period is 7 years from course start date.
4. The School will send urgent messages to students via Short Message Services (SMS) and supplement by other means such as email (if the need arises). It is therefore important that the mobile phone and email address that the applicant provides are accurate. Any change should be reported to the School immediately. Those who have genuine difficulty in receiving urgent messages via SMS should contact the programme teams for separate arrangements.
5. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have the right to request the School to ascertain whether it holds your personal data, to be given a copy, and to apply for correction of the data, if deemed incorrect. Applications for access to personal data should be made by using a special request form and on payment of a fee. Such applications for access of information should be addressed to the Data Protection Officer, HKU SPACE. For general requests of personal data amendment, please fill out the "Application Form for Personal Data Amendment" and submit it to HKU SPACE.

I understand and agree to the above.

Signature: _____ Date: _____

Please complete this part.

Name:

Address:

Please bring your **HKID card** and **the official receipt** to attend the test on the date, time and place shown on it. The test starts at **10:30 am / 7:00 pm SHARP**. If you arrive late for a test, ***EVEN BY ONLY ONE MINUTE***, you will **NOT** be allowed to take the test, but will have to attend a later session, if any. **If you take the test more than once, we will only count your first score.**

Revised Sep 2022