

Programme applied for: **Advanced Diploma in Dental Therapy**

Programme Code: **GS007A**

Application code: **2255-GS007A**

Application fee: **HK\$150 (Cheques should be made payable to “HKU SPACE”)**

Applicant’s Name (in block letters): _____

(Please use the same name as in your HKID Card)

Surname

Other names

The completed application form together with the following:

- 1. certified true copies of relevant certificates and transcripts;**
- 2. employment reference/proof letters;**
- 3. a copy of HKID Card; and**
- 4. appropriate application fee in form of a crossed cheque made payable to “HKU SPACE”.**

should be sent to Ms. Winnie Choi, HKU SPACE, 13/F, Fortress Tower, 250 King’s Road, Hong Kong.

Decision (√ as appropriate)		
Accept <input type="checkbox"/>		Offer issued on _____
Waiting List _____ <input type="checkbox"/>		Offer issued on _____
Reject <input type="checkbox"/>		Rejected on _____

Please complete the following address labels and submit together with your application form.

Name
Address

HKU SPACE Enrolment Centres

HKU SPACE Headquarters

Room 304, 3/F, T.T. Tsui Building, The University of Hong Kong, Pokfulam Road, Hong Kong (Next to Swire Hall).

Opening Hours: (Weekdays) 8:30 am – 6:00 pm Tel: 2975 5680
 (Saturdays) Closed Fax: 2546 3538

Admiralty Learning Centre

3/F, Admiralty Centre, 18 Harcourt Road, Hong Kong (access via the Shopping Arcade escalators through Exit A, Admiralty MTR Station).

Opening Hours: (Weekdays) 8:30 am – 7:30 pm Tel: 3761 1111
 (Saturdays) 8:30 am – 5:30 pm Fax: 2559 4666

HKU SPACE Po Leung Ku Community College (HPCC) Campus

1/F, HPCC Campus, 66 Leighton Road, Causeway Bay, Hong Kong (Exit A, Causeway MTR Station).

Opening Hours: (Weekdays) 9:00 am – 5:30 pm Tel: 3923 7171
 (Saturdays) Closed Fax: 3923 7188

Fortress Tower Learning Centre

1/F, Fortress Tower, 250 King's Road, North Point, Hong Kong (Exit B, Fortress Hill MTR Station).

Opening Hours: (Weekdays) 8:30 am – 7:30 pm Tel: 3762 0888
 (Saturdays) Closed Fax: 2508 9349

Island East Campus

2/F, 494 King's Road, North Point, Hong Kong (Exit B3, North Point MTR Station).

Opening Hours: (Weekdays) 8:30 am – 7:30 pm Tel: 3762 0000
 (Saturdays) 8:30 am – 5:30 pm Fax: 2214 9493

Kowloon East Campus

1/F, 28 Wang Hoi Road, Kowloon Bay, Kowloon (Exit B, Kowloon Bay MTR Station).

Opening Hours: (Weekdays) 8:30 am – 7:30 pm Tel: 3762 2222
 (Saturdays) 8:30 am – 5:30 pm Fax: 2305 5070

Sundays or Public Holidays - Closed

**APPLICATION FORM FOR
Advanced Diploma in Dental Therapy GS007A
Application code: 2255-GS007A**

1. PERSONAL PARTICULARS

Title : Mr. Mrs. Ms. Miss Name in Chinese

Surname _____ Given Name _____ English Name (if stated on your ID card): _____

HKID/Passport No. _____ Sex _____ Date of Birth (dd/mm/yy) _____

HKU SPACE Student No. (if any) _____ Nationality _____ Permanent HK Resident Yes No

Correspondence Address _____
 _____ E-mail _____

Mobile Phone No. _____ Home Tel. No. _____ Office Tel. No. _____

Occupation / Position _____ Fax No. _____

Name of Employer _____ Starting Date of
 Current Employment _____

Office Address _____

2. ACADEMIC / PROFESSIONAL QUALIFICATIONS

Academic / Professional Qualifications*	Grade / Classification	Awarding Institution	Date of Award

* **Certified** photostat copies of relevant certificates and transcripts / result slips must be attached.

3. PREVIOUS WORKING EXPERIENCE (in chronological order)

Company/Organization	Position	Date (From / To)	Part-time/ Full time

4. OTHER RELEVANT COURSES ATTENDED

Course Title	Name of Institution	Date

Equal Opportunities for Learning at HKU SPACE

It is the School policy to offer equal opportunities to all applicants with or without disabilities. To enable us to meet the needs of all students, you are invited to indicate on this form whether you require any special assistance. If you do need such assistance, the School may approach you subsequently to obtain further details so as to facilitate our planning and assess how best we can help you.

Special assistance required Yes No

(if you check yes, you agree to give us further information on your special needs and consent to our further processing of your data)

NOTES

1. It is necessary for applicants to supply their personal data and to provide all the information requested in the application documents, as otherwise the School may be unable to process and consider their applications.
2. The personal data provided in this form will be used for processing your application for admission, and for registration, academic and administrative communication, alumni management and contacts, research, statistical and marketing (including direct marketing) purposes. The data will be solely handled by HKU SPACE staff but may be transferred to an authorised third party providing services to the School in relation to the above purposes and prescribed purposes as allowed by the law from time to time.
3. When the processing and consideration of all the applications for a particular programme have been completed: (a) the application papers of unsuccessful candidates will be destroyed (if you have indicated to receive our promotional materials in Paragraph 6 then your contact details and opt-in consent would be retained for such purposes); and (b) the application papers of successful candidates will serve as part of the applicant's official student records and will be handled by HKU SPACE staff or by staff of an authorised third party providing services to the School in relation to the stated purposes. In all such circumstances, please be assured that any personal information you supply will be kept strictly confidential. Personal data collected arising from any payment for this application may be retained as statutorily required and for processing refund, if necessary.
4. Upon enrolment, applicants will be required to submit a recent colour photo for student identification purpose.
5. The School will send urgent messages to students via Short Message Services (SMS) and supplement by other means such as email (if the need arises). It is therefore important that the mobile phone number and email address that the applicant provides are accurate. Any change should be reported to the School immediately. Those who have genuine difficulty in receiving urgent messages via SMS should contact the programme teams for separate arrangements.

Use of Personal Data related to Direct Marketing

6. From time to time, the School will send the latest updates and promotional materials to applicants/students and alumni on the availability of the programmes and courses. This will also include seminars and events, discounts and offers, clinics and other services as well as the alumni events, privileges and offers, networking opportunities and fund-raising initiatives. Occasionally information from our parent University and fellow HKU subsidiaries may also be sent. Various communication channels will be employed such as direct-mail, email, mobile phone and other forms of social media, by using your personal data (including, but without limitation to, your name, contact details and other information collected in your profile such as the programme(s) you enrolled, your graduation year etc). You always have the right to make subsequent changes on your choice of receiving further marketing materials by sending a written unsubscribe request (by email or by post) to the School at any time.

If you DO NOT WISH to receive our latest updates and promotional materials through the communication channels as stated above, including discounts and offers from time to time, please check this box.

7. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have the right to request the School to ascertain whether it holds your personal data, to be given a copy, and to apply for correction of the data, if deemed incorrect. Applications for access to personal data should be made by using a special request form and on payment of a fee. Such applications to access to information should be addressed to the Data Protection Officer, HKU SPACE. For general requests of personal data amendment, please fill out the "Application Form for Personal Data Amendment" and submit it to HKU SPACE.
8. For details on the School's policy on personal data (privacy), please refer to the School Prospectus or Website (<http://hkuspace.hku.hk/policy-statement/privacy-policy>).
9. HKU SPACE, being part of the University of Hong Kong, the Personal Information Collection Statement of the University also applies and can be accessed from <http://www.aal.hku.hk/admissions/documents/pics.pdf>.

Class arrangement during COVID-19

The COVID-19 situation may still be fluid and constantly affect class arrangements in the coming months. The health and safety of our students will always be our top priority. To ensure that students' academic progress is not affected, the School may substitute face-to-face classes with online teaching if necessary in the event that face-to-face classes cannot be held. Our respective Programme Teams will contact the students concerned with details of such arrangements as necessary.

Notes to Non-local Applicants

To study in Hong Kong, all non-local applicants are required to obtain a student visa issued by the Immigration Department of the HKSAR Government, except for those admitted to Hong Kong as dependants, who do not need prior approval before taking up full-time and part-time studies. Non-local applicants issued with a valid employment visa also do not need prior approval to pursue part-time studies. It is the responsibility of individual applicants to make appropriate visa arrangements. Admission to a HKU SPACE academic programme/course does not guarantee the issue of a student visa. Applicants may wish to note that part-time courses are generally not considered by the Immigration Department for visa purposes except for self-financed, part-time locally accredited taught postgraduate programmes awarded within the HKU System through HKU SPACE.

DECLARATION

1. I declare that all information given in this application form and the attached documents are, to the best of my knowledge, accurate and complete.
2. I authorize the School to obtain, and the relevant authorities to release, any information about my qualifications and/or employment as required for my application.
3. I consent that if registered, I will conform to the Statutes and Regulations of the University and the rules of the School.
4. I have noted, understood and agreed the contents of the above notes, Statement on Collection of Personal Data and HKU SPACE policy on personal data (privacy).

Signature: _____

Date: _____